

RULES ADOPTED SINCE
PUBLICATION OF THE 2019 COMMUNITY DIRECTORY

Rule 3.06, Contractor Passes (Removed 2/3/20)

Rule 4.08d, (Adopted 1/4/21)

No one under the age of sixteen shall operate any motorized vehicle in Leisure Village.

Rule 4.10, Towing Policy (Adopted 9/7/21)

The decision to tow a vehicle is not taken lightly. Leisure Village staff will make every effort to contact the owner/operator in an attempt to get a vehicle moved prior to towing. There are, however, certain circumstances when towing will be justified without prior notice. Leisure Village Association reserves the right to tow any vehicle parked in violation of any of the rules and regulations, policies and/or the California Vehicle Code at the expense of the vehicle owner.

Leisure Village may tow a vehicle if one of the following two occur:

1. The vehicle must be moved immediately if it is blocking access to or prevents use of or inhibits operation of a facility, structure or activity, or it is causing damage or represents a safety hazard.
2. a. If the vehicle has an extended history of parking violations and ticketing has failed to resolve the problem and at least four violations have been issued within a year of the first violation, upon the fourth violation the violator will be scheduled a mandatory hearing before the Board of Directors or Executive Committee. This hearing will determine if the vehicle is to be towed, continue with monetary penalties or take another course of action.
2. b. If the decision is made to tow the vehicle from Leisure Village, the Leisure Village Safety & Security Department will notify the owner, and if after 96 hours the vehicle is still in violation, Leisure Village or the Board of

Directors may choose to have the vehicle towed. Refer to California Vehicle Code 22658, Vehicle Removal from Private Property.

2. c. In the event a vehicle is towed from Leisure Village, the Leisure Village Safety and Security Department will notify the Camarillo Police Department. The current towing contractor is Camarillo Towing, 372 Dawson Drive, Camarillo CA 93012.

Camarillo Police 805-388-5100 during business hours
Ventura County Sheriff 805-654-9511 after business hours
Camarillo Towing 805-388-1185

3. Leisure Village is not responsible for any damage to any towed vehicles. Owners and operators of towed vehicles are responsible for paying for all associated fees and parking violations.

Rule 6.05, City Permits (Adopted 1/6/20)

The City of Camarillo may require a building permit for specific alterations or additions made on a Leisure Village home. It is the responsibility of the owner of the lot to obtain all required City permits and abide by all applicable laws in connection to your lot.

Rule 6.13, Contractors (Removed 1/6/20)

Rule 6.15, Patio Fences (Removed 10/7/19) - see Pages 31-41 of the Architectural Guidelines

Rule 6.17, Fines for Permit Violations (Adopted 5/6/19)

a. If any activity requiring an Architectural Permit is commenced without a permit a fine of \$100.00 per business day will be levied against the owner

beginning with the day of notification for each day that work continues. All further work must cease until a permit has been issued.

b. If any activity requiring a permit is not completed by the time the permit expires a fine of \$100.00 per business day will be levied against the owner until completion.

c. In addition to monetary fines, the Board may impose additional sanctions on the owner and the contractor.

d. (Adopted 2/3/20) During any construction activity requiring an Architectural Permit Application, the permit must be posted at the job site so it is clearly visible from the front of the house. Failure to post the permit may result in a fine of \$100.00.

ARTICLE VIII — RECREATION VEHICLE PARKING (ADOPTED 8/2/21)

8.01 DEFINITIONS — RECREATION VEHICLES/OVERSIZED VEHICLES

a. Recreation and include motor homes, campers, 5th wheel trailers, camp trailers, boat trailers, and pickup trucks with slide-in campers. Street parking permits are required for all of the above vehicles.

b. An oversized vehicle means any vehicle which exceeds 25 feet in length, exceeds 80 inches in width, or exceeds 82 inches in height. Oversized vehicles do not include pickup trucks, which are less than 25 feet in length and 82 inches in height. The following vehicles do not require street parking permits:

Vehicles with commercial plates

Full-size passenger and mini-vans

Pick-up trucks in compliance with 4.06(l) and 4.06(m).

8.02 PARKING REQUIREMENT IN RV LOT

a. Recreation vehicles shall be assigned an available space in the RV Lot and are required to park in that assigned space. If no spaces are available, recreation vehicle owners shall obtain parking outside of Leisure Village at the owner's expense.

- b. Resident shall furnish the following information annually to Security before being assigned a space in the RV Lot:

Current registration for the vehicle, as well as for any required tow vehicle.

The registration for tow vehicles must bear the names of Leisure Village residents only.

Trailer coaches, camp-trailers, boats on trailers, are permitted only upon proof of the resident's ownership of a tow vehicle.

Proof of insurance with a minimum of public liability and property damage for all vehicles placed in the RV Lot. The insurance must show the names of Leisure Village residents.

Valid California Driver's License showing a Leisure Village address for one of the residents.

- c. All resident vehicles parked in the RV Lot must be decaled by Leisure Village Safety and Security Services. No decal is to be issued to a vehicle, boat, etc., with a delinquent license. Residents will be required to provide LVA Security with valid and current registration, proof of insurance, and Driver License annually.
- d. A vehicle list for RV Lot parking shall be instituted and maintained by Safety and Security Services for use by LVA Board of Directors identification in case of an accident and/or to determine second vehicle removal. The vehicle list will include at least first and second vehicle information, vehicle space(s), admittance date of second vehicle, vehicle owner, vehicle length, and vehicle type. The list will identify all the items stored in the RV Lot and their ownership. Security will be responsible for removal of abandoned vehicles and storage sheds on an ongoing basis.
- e. All Leisure Village residences are permitted one, 72-hour, guest parking permit per month. Guest vehicles must be removed at the end of the 72-hour period and must be immediately if space is required for a Leisure Village resident. Temporary guest parking in the RV Lot requires proof of insurance, valid registration, and a valid driver's license.

8.03 RESIDENTIAL AREA LOADING/UNLOADING/PARKING

- a. No loading or unloading of vehicles defined in Section 8.01(a) and (b) in residential areas is permitted between 9 PM and 8 AM.

- b. Residential area parking, including driveways and carports, shall not start before 8 AM unless permitted per Section 8.0(c).
- c. In the case of overnight parking, an Overnight Parking Permit must be obtained at the Main Gate for any vehicle defined in Section 8.01(a) and (b) for a maximum of 48 hours twice in any one (1) month. If additional overnight parking is requested, permits may be issued by Security on a case-by case basis. It is not necessary to bring your vehicle when requesting a parking permit. Permits must be displayed so as to be visible at all times while parked on Leisure Village streets.
- d. Overnight parking permits must be obtained for any vehicle (defined in Section 8.01 (a) and (b)) parking in residential areas, including driveways and carports, after 9 PM and before 8 AM.
- e. Vehicles parked in the residential area, per permit, shall be located so as not to interfere with ingress and egress to and from a neighbor's driveway and must not block access to the curbside mailboxes or refuse receptacles.
- f. Overnight parking permits will not be issued for buses, semi trucks, tractors, or semi trailers.

8.04 CONTRACTOR OVERNIGHT PARKING--SUPERCEDED--SEE ARTICLE XXIII

8.05 VANS FOR HANDICAPPED (REMOVED 1/5/2015)

8.06 VIOLATION OF OVERNIGHT PARKING--SUPERSEDED--SEE ARTICLE XXIII

8.07 OCCUPYING VEHICLE

No sleeping, living, camping, cooking, etc. is permitted ever in any recreation or commercial vehicle while parked on any common property, including driveways and carports, in Leisure Village.

8.08 NUMBER OF VEHICLES (RV LOT)

- a. Residents are permitted to store one (1) additional vehicle defined in Section 8.01(a) and (b) in the storage area as space is available.
- b. Residents wanting to store an additional vehicle in the RV Lot shall submit a written request to the LVA Safety and Security Services. The LVA Board of Directors will be responsible for a lottery selection for the removal of additional vehicles when space in the RV Lot is needed.

- c. No residence shall exceed a total or combined vehicle footage of 62 feet of stored vehicles in the RV Lot.
- d. Only permanent residents/permissible occupant/permanent occupant living in Leisure Village shall be entitled to a permanent space. Space number or location is not guaranteed and will be assigned based from availability and RV Lot needs. Permanent residents will be given priority.
- e. An owner leasing a home forfeits rights to a space in the RV Lot and must remove any recreation and/or commercial vehicle from the RV Lot and return gate key, remote gate control device and decal.
- f. All recreation vehicle licenses and LVA issued decals must be current. After a license and/or decal have expired the registered owner will receive oral notice of such expiration, followed by a letter. If no reply occurs after (10) days from initial notice, the registered owner may be subject to a monetary penalty as described in Article 1 of the LVA Rules and Regulations.

8.09 HEAVY/PASSENGER VEHICLES (REMOVED 1/5/2015)

8.10 SECURITY – RV LOT

- a. For security reasons, gates must be locked upon entering and leaving the RV Lot. Should either gate not close or appear to be closing automatically then Security is to be notified immediately via the front gate.
- b. MAXIMUM SPEED within the RV Lot is (5) miles per hour.
- c. The Association is not responsible for any damage or theft in the RV Lot. If damage or theft occurs, the vehicle owner shall call Security who will notify Camarillo Police Department.
- d. In the interest of security and safety, tanks, tarps and other appendages pertaining to the operation of the recreation vehicle must be stored in a locker to be furnished by the owner. The locker will not have a volume exceeding 36 cubic feet and will be located entirely within the assigned space. The locker will be painted and built to the specifications approved by LVA. Use of purchased lockers is permitted with LVA approval. Lockers must have the owner's first and last name permanently affixed to the outside. No hazardous materials or waste are permitted to be stored in lockers.
- e. Residents will be issued a remote gate control device to the RV Lot when assigned a space in the storage area for a recreation vehicle. Deposit is required for the remote-control devices.

- f. Tire protectors shall be properly attached to prevent removal by wind. When removed, the tire protectors will be properly stored.
- g. Residents are prohibited from duplicating the remote-control device to the RV Lot gate.
- h. Lost remote controls must be reported to Safety and Security Services immediately. A replacement fee for a lost remote device will be paid to the Association.
- i. No storage is allowed under or around vehicles parked in the RV Lot. No trash will be allowed to accumulate around vehicles.

8.11 NON-RESIDENT OWNED VEHICLES

The Leisure Village Association Board reserves the right to authorize other than resident-owned RV's or commercial vehicles to park in the RV Lot.

8.12 SERVICING

Minor repairs, minor installations, and minor RV servicing in the RV Lot shall be permitted. No spray painting or power painting shall be done in the lot at any time.

8.13 SUPERVISION/INSPECTION

Inspection and reporting of the RV Lot shall be under the jurisdiction of the Safety and Security Services.

8.14 PERSONAL VEHICLES

Residents with permits to park recreation vehicles in the RV Lot may park their personal LVA decal vehicle in their assigned space while on vacation.

8.15 MOVING VAN HOURS

Moving vans transporting household goods into or out of Leisure Village may enter no earlier than 8 AM and must exit no later than 9 PM.

- a. Exception: Resident-owned or rented vehicles issued an Overnight Parking Permit per Section 8.03.



Rule 9.26, Financial Records (Adopted 7/1/19)

Financial Record Keeping, Reporting, and Review Procedure for Approved Clubs, Groups and Organizations.

- a. The following financial record keeping is established as a minimum requirement for all Leisure Village clubs, groups and organizations approved by the Board of Directors. All receipts shall be identified by source. All receipts shall be deposited intact in a bank or other financial institution Clubs, groups or organizations with receipts of less than \$1,000 in the preceding calendar or fiscal year are exempt from this requirement, and the following subparagraphs, 3 and 4. All disbursements shall be made by check, or from Petty Cash, which is replenished by check as needed. A file of original documents shall be maintained to support disbursements.
- b. Calendar or fiscal year financial reports, including a reviewer's evaluation if receipts and/or expenditures exceed \$100 or more, shall be filed with the Recreation Facilities Manager by all clubs, groups and organizations in a timely manner, prior to making annual room reservations. If reports are not filed annual room reservations will not be granted. The year-end financial reports, and applicable review reports, shall be filed in the club's, group's or organization's Association records. Where receipts and/or expenses are less than \$100, the financial report must still be submitted and signed by the club, group, or organization leader, but "Not Applicable" noted on the review report.
- c. Reviewers for each club, group and organization may consult with the Finance Committee for guidance on record keeping, reporting, or examination procedures.
- d. The reviewer that shall be chosen by the club, group or organization shall not be an officer and shall not be a spouse or family member of the person signing.
- e. Completed packages shall be submitted, in a timely manner, to the Recreation Facilities Manager.



Rule 16.04, Pet Excrement (Adopted 12/7/20)

Owners are responsible for picking up after their own pets. The closed container must then be deposited in the resident's own trash receptacle. Failure to pick up pet excrement may result in a monetary penalty.

Rule 16.08, Where Pets Are Allowed to Walk (Adopted 12/7/20)

Change in title only

Rule 19.03, Trash (Adopted 1/4/21)

No garbage, trash, or recyclable material shall be placed or kept on any lot or common area except as designated by the Board of Directors. Materials for recyclable pickup or garbage and trash pickup shall not be set out before 4PM the day before the regularly scheduled pickup days. Containers (empty or still full) may not stay out later than 8PM the day of pickup. When the gardening crews are in your Village with the large dumpsters you may place your green waste – green waste ONLY – in the dumpster”.

Rule 19.13e, Signs (Adopted 10/5/20)

e. All non-commercial, election-related signs otherwise displayed in accordance with these Rules are permitted to be posted no earlier than 90 days prior to an election and must be removed within seven days following the end of the election period. “Election period” means the period commencing 90 days before any national, state, or local election in which city electors may vote up through the date of the election. This provision is intended to be consistent with the City of Camarillo Municipal Code Sections 17.04.020 and 17.04.090(J). Signs posted pursuant to this Section are only permitted within the lot boundaries and in red stake areas.

Rule 21.07, Health Care Providers (Removed 1/6/20)

Rule 23.01, Contractor Passes (Adopted 1/6/20)

Contractor passes may be provided for trades people such as home health caregivers, domestic caregivers, gardeners and home maintenance contractors upon completion and approval of a Leisure Village Contractor Pass Application. Contractor passes are not to exceed a six-month renewable period. Safety and Security Services will determine the length of validity of each pass based on need and/or pre-defined renewal periods. Approved pass holders are not employed or endorsed by Leisure Village Association. The following conditions apply to all contractor passes:

- a. Leisure Village Safety and Security- Department may revoke any pass for any violation of the terms and conditions as written on the application.
- b. Contractor passes remain the property of Leisure Village Association and must be surrendered upon request of a Leisure Village Security officer.
- c. All contractor passes must be visible and readable through the windshield at all times while the vehicle is in Leisure Village.
- d. Leisure Village Association reserves the right to deny the issuance of any contractor pass.
- e. The Chief of Safety and Security shall determine and adjust the pass procedure as needed to enhance security and efficiency.

Rule 23.02, Contractors (Adopted 1/6/20)

Contractors doing business within Leisure Village are classified into two distinct categories:

- a. Contractors with contractual agreements with Leisure Village Association, Inc.

1. Contractors SHALL NOT begin work before 8 AM and SHALL cease work by 5 PM, and SHALL NOT work on Sunday or the following holidays: New

Year's, Memorial Day, July 4th, Labor Day, Thanksgiving & Christmas except in case of emergencies. (Contractors include but are not limited to carpenters, masons, roofers, painters, gardeners, and landscape installers.)

b. Contractors hired by Leisure Village homeowners/residents.

1. All contractors, except home health care professionals and domestic help, SHALL NOT commence work before 8 AM and shall cease work by 5 PM.

2. All contractors, except home health care professionals and domestic help, SHALL NOT work on Sunday, except in the case of emergencies.

3. All contractors, except home health care professionals and domestic help, who work on a nationally-recognized holiday or religious holiday SHALL NOT perform any tasks which by their nature shall cause excessive noise, dust or other pollutants.

4. Contractors include but are not limited to carpenters, mason, roofers, painters, gardeners, and landscape installers.

5. All contractors are responsible for removing job site debris daily.

Rule 23.03, Contractor Overnight Parking (Adopted 1/6/20)

In the event that a contractor's vehicle cannot be removed at the end of the work day, contractor vehicles, including trailers, must obtain a parking permit from the Association Office. If any remaining vehicles, parked on any Leisure Village common area after 5PM will be subject to the following conditions:

a. Parking permit is not to exceed more than 5 days in a 30-day period.

b. The parking permit must be clearly visible at all times.

c. Vehicles must park according to Section 4.06.

d. Trucks and trailers parking overnight must cover payloads as so that there is no visibility of its contents and should be parked in front of the resident's home that the work is being done.

e. Contractor vehicles **WILL NOT** be stored on Leisure Village property Saturday after 5pm to Monday at 8am.

