

# VILLAGE VOICE



Official Publication of Leisure Village Association, Inc.  
An Active Retirement Community

JUNE 2016

Volume 42 Number 6

## EVENTS OF INTEREST TO ALL RESIDENTS

**WHAT:** INDEPENDENCE DAY  
**WHEN:** Monday, July 4, 2016  
**WHERE:** The Association & Recreation Center Offices will be closed in observance of this holiday

**WHAT:** Open Board Meeting  
**WHEN:** Tuesday, July 5, 2016, at 10am  
**WHERE:** Assembly Room

**WHAT:** Working Board Meeting  
**WHEN:** Thursday, July 7, 2016, at 10am  
**WHERE:** Assembly Room



**WHAT:** Trash and Recyclable pickup changed due to the July 4 holiday  
**WHEN:** Saturday, July 8, 2016



## YOUR BOARD OF DIRECTORS:

President	Lin Grant	
Vice President	Robert Riveles	
Treasurer	Ted Lansing	
Secretary	Patrick Price	
Director at Large	Chuck Kiskaden	
General Manager	Bob Scheaffer	484-2861
LV Website		
LV Gate Pass		

[b.scheaffer@leisurevillage.org](mailto:b.scheaffer@leisurevillage.org)  
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**OPEN BOARD HIGHLIGHTS FROM  
JUNE 6, 2016**

The *Voice* publishes highlights of the Open Board Meeting before final approval. The official minutes of the June 6, 2016, meeting will be approved at the July 5, 2016, Open Board Meeting and will be available to homeowners shortly thereafter.

**APPROVAL OF MINUTES**

On the motion of **Director Riveles** and seconded by **Director Kiskaden** the Board unanimously approved the Open Board minutes of May 2, 2016.

**Director Grant** - We have bids for the 2016 Street Contract and Concrete Contract.

**Bob Scheaffer** - We are going to do the Concrete Contract first, and the first bid is from General Pavement Management for a total cost of \$172,840. The second bid is from Toro Enterprises for a total of \$198,419.75. Second is the Street Contract, and the first bid is from General Pavement Management for a total of \$285,700. The second bid is from Berry General Engineering Contractors for a total of \$300,890. The third bid is from Excel Paving for a total of \$419,752. The last bid is from Toro Enterprises for a total of \$274,751.75.

**Director Grant** - **Mr. Scheaffer** can you identify which of these contractors we have done successful business within the past?

**Bob Scheaffer** - Yes, General Pavement Management and Toro Enterprises.

**Director Grant** - Thank you.

**Bob Scheaffer** - **Noel Zemla** from Omnis Engineering is here, he is in charge of our

Street Project. I will turn these bids over to him so he can verify the numbers, then we will come back later in the meeting to discuss.

**Director Riveles** - Is there any need to relate these two contracts together or do they need to stand alone?

**Bob Scheaffer** - They are both stand alone contracts. **Judy Young** will be reviewing the Concrete Contract to check quantities and make sure all the blanks are filled in.

**SUMMARY OF EXECUTIVE SESSION-**

The Board had one Executive Session on May 9, 2016. We discussed the proceedings of a foreclosure and discussed the authority of the Executive Committee.

**CHAIR COMMENTS**

**Director Grant** - I am not sure how anyone could forget that we are in a drought and under water restrictions. That means we should not be washing our cars or other vehicles with running hoses because that is drinking water, not recycled. If you need to wash your care yourself, use a bucket to wash and a quick final rinse from the hose. It is the responsibility of all of us to conserve water.

Sadly, I'm finding more and more dog waste near and on our sidewalks. If health reasons do not allow you to scoop it up, please buy one that allows you to pick up the waste from a standing position. There is no one on our payroll who will pick up dog waste. Please pick up after your dog if you don't wish to receive a citation.

As most of you know, there was a devastating fire in Village 13; two residents were very seriously injured. The homes on either side were not damaged due to the

quick actions of our own security team and Camarillo's first responders of which there was more than thirty. They continue to be our heroes.

If you have not voted - turned in your ballot for the approval of the governing documents, please do so as soon as possible. You have more time to vote for the candidates of your choice for the General Election, but please remember to do so.

In my absence this last week, my dog escaped out the door past my mother without her collar. My thanks to those who indentified and rescued her. It was my fault for taking her collar off inside the home. Actually when my mother was asked if this was my dog, she could not identify the dog even though the dog has lived with her for eight years. In the case of a lost dog and you can't identify the owner, please contact Security.

Finally, we can precede our Leisure Village name with the words "Award Winning". Pay close attention to **Mr. Scheaffer's** comments for the details.

### **BOARD MEMBER COMMENTS**

**Director Riveles** - I spent most of the weekend trying to figure out what brilliant remarks I would bring forth to this meeting. Lacking any, I will have to let these suffice. A couple of weeks ago I attended Candidates' Night, not so much for the purpose of hearing what the candidates would say, but rather to hear what the Villagers would say. I couldn't help but notice a common theme both that evening and several Candidates' Nights previous. It is very evident that a great majority of our Villagers are very concerned with the level of our assessments and how we spend our money, but that is not surprising. I would like to say as a Board member for the last three years, and as somebody who has been

involved in the Village's finances, and that has been on the Finance Committee for the last seven years, every Board Member takes their fiduciary duties, particularly those regarding the spending of money, very responsibly. It is not easy to run an Association this size. There are so many variables, and so many costs beyond our control. I could speak for a long time about why assessments do not match up to our cost of living, but I have done that before. I just wanted to assure all of you we take this very seriously and will continue to take this seriously in the future.

**Director Kiskaden** - My comments relate to an experience my wife and I had several weeks ago. I just want to bring it to everyone's attention so you are aware of what might happen. You should always think defensively when driving. We were leaving the Village heading out by the main gate. There was a lady pushing a stroller coming out of the shopping center beginning to walk down the main stretch. She began to walk erratically in and out of the driving lane, we then stopped, and then she fell to the ground. I want to applaud the guard attendants; apparently this individual has had this problem before. They were keeping their eye on her. They were out of the gate in seconds to help, and there was an individual in the car behind us that had training in this area, and came to help. I want everyone to be sensitive to the fact that we have a lot of people walking around the Village, and they don't always have complete control. When you are driving keep an eye out for people that are around you because you never know what could happen. If we had not slowed down, this lady would have fallen right in front of us. Please be careful.

**Director Price** - Here it is June, voting month and the end of an era. **Ted Lansing**

will be leaving the Board, for at least one year, at the end of the month – if we get a quorum for the Board election. **Ted** is the financial, fiduciary, Davis-Stirling right arm of the current and past Leisure Village Boards of Directors and not much else needs to be said. Thank you **Ted** for your service to Leisure Village, and for your help when I needed it. We will keep in touch. Well, I hope all of you have delivered your Governing Documents ballots to the Association or Recreation Center Offices. It is important to get the quorum for this which is two-thirds vote of the owners. Last, in case this is my last meeting I would like to thank **Bob Riveles** and **Bob Scheaffer** for helping me. I would especially like to thank **Lin Grant** for her mentorship. Thanks to all of you for making this one of the best Boards ever. Remember to vote.

**Director Lansing** - With **Patrick Price** throwing that one low and across the plate at the knees, I have to tell you one thing before I start my remarks. My bride of one hundred and sixty-nine days is in the audience, and if you want to talk about another term you need to negotiate that with her. I do have some remarks I wanted to make that I have been mulling over the last couple of nights while trying to go to sleep. It has been an interesting tour, if you will. I ran some numbers in my head. I would like to share them with you, not for any other reason than to share some facts with all of you. I have attended about one hundred and fifty Open and Working Board Meetings in eight years and about fifty Executive Meetings. I have attended three hundred plus committee meetings for which some of those I was the Board liaison and at least twenty Welcome Teas. I have assigned numbers to those based on the average time I spent, and I came up with fifteen hundred hours. Over the last two years I spent over one hundred hours working on the revised

governing documents, and I have gone to at least one hundred CAI sessions at two hours a piece. I have been to six law reviews which are out of town, and they have taken about three hundred hours so that comes to a total of twenty-one hundred hours. Then when you add the over four hundred sessions I have had with this gentleman to my right, signing over ninety million dollars worth of your checks, my time comes to a grand total of almost three thousand hours. In the industry when you talk about hours, three thousand hours is a man-year and a half. The reason I wanted to point this out is, except for the check signing sessions, all the people sitting up here on the Board could be subject to that same kind of time usage. I am going to speak for myself only, it has been a heck of a ride, and except for a few bumps it has been a great ride, and I have enjoyed it immensely. The bumps - things like difficulty with our CC&R's rewrite, and the over twelve hundred pages of facsimiles, and other documents that I have read personally taking me to task for being arrogant, ignorant, and dishonorable. It was still a good ride, and I enjoyed it. I was elected to this position four times, and I have to thank you all for that. Thank you for the opportunity; it was a pleasure. I am delighted that I was a part of it. I am glad that you are moving along as well as you are because I think I may have contributed a little to that.

#### **GENERAL MANAGER'S COMMENTS**

I apologize for the smell in the room. They re-finished the stage which looks really nice. We thought the smell would be gone by now, but you can still smell it a little bit.

I don't know if anybody reads the Ventura County Star, but Leisure Village was voted the best Senior Living Facility by the readers of the Ventura County Star. Over

one hundred and seventy thousand people voted, and Leisure Village won the award. It was in the paper last Sunday, so if you have a chance take a look at it. We won an honorable mention three years ago, but this is the first time the Village has won the award. Congratulations to Leisure Village!

A note to the Board that **Christi Moore** received her AMS designation on Friday from Community Association Institute. She is on her way; now she has five years of practical experience to achieve.

The new website is up and running. I want to thank **John Mayer** for his help with the new site. It came out very nice, and there is a lot of information on there. We have had over thirteen hundred hits; there is a counter so we can keep track. It is exciting so please go take a look.

The street signs are continuing. We are also replacing the information signs posts to eliminate all the wood. There will be square metal posts for all stop sign and information signs. We are about half way through replacing all of them.

The Street Contract and Concrete Contract should start in about thirty days after the signing of the contracts and pending the approval of the Board today.

We have the California General Primary Election Polls in the AR tomorrow starting from 7am to 8pm.

Please vote for the governing documents and for the general election of the Board of Directors. As of Friday we had six hundred and thirty-five ballots for the Board of Directors, and eight hundred and ninety ballots for the governing documents. A quorum for the governing documents is one thousand and sixty-nine, but we need two-

thirds approval of all the homeowners to approve the CC&R's. We will need close to one hundred percent participation to get two-thirds approval. That is a huge number; it is around fourteen hundred approval votes for the governing documents. We only need one thousand sixty-nine votes for the election of the Board of Directors.

Note from **Chief Segovia**: Just a reminder the west gate will remain open until 10pm on the Fourth of July. It will remain open until 10pm to accommodate any residents driving or walking to observe the fireworks displayed by Camarillo High School. There will be a lot of foot and vehicle traffic so please take caution of pedestrians and motor vehicles.

Note from **Shelly**: The Fourth of July tickets are on sale now in the Recreation Center Office. The event will take place on Friday, July 1. Tickets are \$8 per person, and two tickets per household. Please bring checks only, and remember there must be separate checks for each household. Because the event has reserved seating, if you plan to attend with specific friends all checks must be presented together. The refrigerators will be cleaned out tomorrow on June 7 in the kitchen. If you would like to retrieve any of your items you might have left in the refrigerator, please retrieve them today. Otherwise, they will be disposed of.

Hopefully everyone received a letter in the mail from Spectrum which is Charter Communications. They will be changing the name from Time Warner Cable to Spectrum. The letter is posted on our website if you threw it away, and *eNews* put out an *eBlast*. This merger does not change our contract; it will remain the same. The new name is Spectrum, and you will see their trucks in the Village soon.

At Your Service Request

Accidental LifeLine	7	YTD	29
Green Sheets	403	YTD	1485
Actual LifeLine	11	YTD	63
Medical Calls	83	YTD	377
Service Calls	255	YTD	1031
Work Orders	9	YTD	45

**ADVISORY COMMITTEE REPORTS**

**Architectural, Chair Jim Thurmond, Report by Sue Thurmond** - I want to thank the Board and especially **Ted**, the Architectural Board liaison, for the last few years and for all the work they have done this last year. It is with deep sadness that I tell you today one of the key members of the Architectural Committee has passed away. She will be truly missed. Our prayers and thoughts are with her husband and family. Two members of the committee are no longer working with us, one has moved out of state, and the other one has found she does not have the time to devote to the Architectural Committee. We did receive an application from a new homeowner and expect her to be approved by the Board of Directors at today's meeting. She has an extensive background that will be helpful to the committee. We have two significant changes to the Architectural Guidelines pending Board approval this month. Along with even more updates that will be submitted next month that will review the existing restrictions on selecting styles if new garage doors are being considered by the owner. Remember if you have a few hours a month, and you are interested in keeping the Village looking good, the Architectural Committee would be the committee to volunteer for. If interested please call myself or **Jim Thurmond**. We are in the phone book and **Jim's** number is in the *Village Voice* every month. We welcome anyone that is interested.

**Buildings & Grounds, Chair Susan Rockwell** - For your information from Buildings & Grounds is the meeting will be dark in July. However, the committee will still be out and about. The meetings resume on the first Thursday, August 4, in the MPR, at 9am. Now just in case you are worried that you will not be able to join the committee until August, rest easy. I can help you right away, call me, and I will get you started. Have a great month.

**Education & Recreation, Chair Ernie Ohmstedt** - It is ironic that **Director Kiskaden** told a story about the lady that fell because when he was on the Education and Recreation Committee he was assigned to find some classes that were good for Leisure Village. He discovered a class called "Matter of Balance". We are starting the fourth session of that class, and there is a waiting list for the fifth class. Call **Harriet Lit** if you would like to get on the waiting list for the fifth balance class. If you are relatively new you are probably not aware that for many years we held classes through Ventura College. They did charge us for those classes, and they were credit classes. However, budget issues occurred, and they stopped offering the classes. Recently I went to a meet your neighbor class, and I met someone from the college. Through his efforts, we are meeting with the President of Moorpark College this Thursday. They are going to offer the Village free night credit classes. We are anxious to see what they have to offer.

**Emergency Preparedness, Co-Chair Sharon Pfeiffer** - I want to thank **Ted**, the Board liaison, for the Emergency Preparedness Committee. He has given the committee invaluable guidance. You will be missed but you are always welcome at our meetings. Our mission on this committee is to train, and recommend actions on how to be self sufficient during and after a major

disaster. We also act as an initial triage group. As soon as possible after a disaster our Village coordinators gather information on addresses that do not display an "OK" sign. Those addresses are passed onto our communication center, and then forwarded to first responders of the county. This gives them an idea without wasting any time where their services may be necessary. On May 19 our committee had a disaster preparedness exercise, a DPX. This gives our volunteers practice on what they need to do after a real disaster. Community members as well attended this exercise. They tested and perfected software that will allow information gathering to assist the first responders on where they should concentrate their resources after a disaster. I am proud to report that even though we have seven Villages that do not have Village coordinators we managed to accomplish seventy percent participation. That was due to efforts of the current committee members taking on more than their normal responsibilities, volunteers that are not members of the committee and efforts of the Newcomers Club. It was a concentrated team effort that resulted in good numbers. We need volunteers, and we are looking for volunteers that could assist the Village coordinators so you do not have to take on the full responsibility. It is a great way to get to know people, and you might learn something about survival skills. We try to have outside presentations come in that would be an interest to everyone. I know we hope we never have to use this, but we are on the San Andreas. I am sure we would appreciate the knowledge if the time comes that it needs to be used. The EPC meetings are held on the third Tuesday of each month at 4pm in the MPR. Everyone is welcome to attend, and if you have any questions please call me.

**Finance, Chair George Jones** - The Finance Committee held its regular monthly meeting on May 25, 2016. The committee reviewed the reports and the statements for the month of April 2016. All bank accounts were reconciled, and the total cash in all banks at that time was \$4,992,661. Since April is the first month of the fiscal year, it is too early to report trends or significant budget variances. However, it should be noted that operating expenses for the month were slightly under budget, which resulted in a small surplus. The Finance Committee meets on the fourth Wednesday of every month in the MPR at 1:30pm. Our next meeting is June 22, 2016. Visitors are always welcome to make comments or ask questions. If you are interested in the financial condition of the Association, please join us. The committee would like to say thank you to **Ted** for being the liaison to this committee.

**LVTV, Chair John Mayer** - It is nice to see so many of you showing up to the Board meetings. The LVTV Committee meets on the third Thursday of every month at 9:30am in the MPR. The next meeting will be on June 16, 2016. All members are asked to attend to fill out the volunteer forms extending the term another year. For anyone that would like to find out what LVTV is all about, please come by. The key topic this month will be if the committee will hold monthly or quarterly meetings. If you have an opinion on that come to the meeting or contact me ahead of time. If a member is unable to make the meeting, please get in touch with me to get the volunteer forms to continue on the committee. I would like to welcome Spectrum. I hope that we keep continuing to improve the picture and image on LVTV doing our part to communicate where Spectrum is involved and taking care of things we can do in the Village. The picture of LVTV on my television looks

better than it ever has. Great job to whoever is involved in doing that. Specifically who is involved in doing a lot of the work for LVTV is **Mark Smith** who you see in the back. Last month **Mark** attended a very important wedding, his own. I would personally like to congratulate him. It is not officially part of LVTV, but the new website is up and running. A website is a living document, it can be changed easily. We have had several calls for improvements and errors. My neighbor **Darryl Sobelman** caught about five or six clubs we had not put in, so we went to it right away and got them on the list. It will keep changing, hopefully for the better. If you have any suggestions call me, **John Mayer** or **Carol Henderson**, in the Association Office. She has been extremely helpful in updating and making sure the website is running properly. On the website you can sign up for *eNews*. If you have a computer, and you have not joined the emailing list for *eNews*, I recommend you do it. You will get all kinds of information twice a month plus breaking news. It is very valuable to have. All you need to do is go to the new website, type in your name and your email address to be added on the *eNews* list.

**Residential Landscape, Chair Jerry Sortomme** - At the May 24, 2:00pm monthly meeting of the Residential Landscape Committee, our volunteer committee members hashed out a re-vamped, nearly finalized draft, version of the proposed 2016 Board-approved Full Maintenance Plant List. A re-configured plant list is designed to select better performing plant species, and hopefully to improve the management and performance of listed, specifically selected, ornamental plant cultivated varieties (cultivars) which can better adapt to Leisure Village Full Maintenance Residential Landscape Beds. This list will be submitted for Board

approval this summer. Our committee is working with the Leisure Village Residential Services staff as they train and implement Leisure Village Landscaping approved Guidelines, and Rules & Regulations. Since late 2015, Camarillo Landscape Partners has been contracted by Leisure Village Association to maintain most aspects of the Village horticulture, common grounds and landscaping endeavors which includes a back logged, but improved, effort to replace identified dead, diseased and damaged Full Maintenance plant materials. In addition they provided weed control within Full Maintenance planter beds, ongoing shrub shearing and Full Maintenance landscaped bed up keep on a three-month, revolving schedule. The green sheet process is the way to request specific Full Maintenance service. Our Residential Landscape Committee does not deal with green sheet issues. Any owner planning to electively change or modify a Full Maintenance residential planter bed, please submit a white sheet Landscape Permit application. The official Leisure Village Residential Landscape Procedural Guidelines is available online or as a free handout. Pick up a copy at the Leisure Village Association Office, located by the west gate. Leisure Village Residents are welcome to attend the monthly committee meeting, the fourth Tuesday of each month at 2:00pm held in the MPR. We are seeking new members; if you are curious, please attend a meeting.

**Welcome Committee, Report by Lin Grant** - With the resignation of Claudia Roberts as the chair of the Welcome Committee, I being the Board liaison will look after it until we can identify a new chairman. I have scheduled a meeting for this Wednesday at 10am in either the Lanai Room or Sun Room. Anyone is welcome to attend the meeting and comment on how the



committee works or any improvements or changes you would like to see. It is a great opportunity to get involved, and we will listen to anyone who has suggestions. There is also an opportunity to combine with the boot camp that is held on Saturdays to align ourselves. If you are interested in the committee please come by at 10am this Wednesday.

**Long Range Planning, Chair Paul Coffman** - At our May meeting we continued our discussion of potential projects to be included in the evolving Integrated Master Plan. We began descriptive write-ups of several of those items. That effort and definition and focus on several other projects will take place at our next meeting. That meeting is Thursday, June 9, beginning at 9am in the MPR. Visitors are invited to attend.

#### **HOMEOWNER/RESIDENT COMMENTS**

**Don Marquardt, V. 44** - Directed accolades to **Ted Lansing** for exercising his fiduciary duty faithfully while on the Board. Tonight at 6:30pm in the AR is the presentation of the "Assassination of Lincoln".

**Sharon Pfeiffer, V. 28** - Requested to create a study panel to determine if it is feasible to use solar panel lighting on the Village signs. Concerned about the electricity in the Village, and requested to install solar panel street lights.

**Mary Jane Porter, V. 37** - Announced the twelfth annual Health Fair will be held on Friday, June 17, from 9am to 1pm in the AR and in the Garden Room. Approximately fifty-five local health and wellness exhibitors will attend. Breakfast will be

available, and tea and dessert will be served in the afternoon.

**Chuck Russell, V. 34** - Directed concerns regarding the Recreation Center re-model proposal and the placement of the Woodshop along with other rooms.

**Len Zakas, V. 16** - Encouraged the Board to consider the amount of larger projects done in the Woodshop. Thanked the Board for the usage of the Annex for Woodshop projects. Directed concerns regarding the approach of job costing.

**Lynne Holmes, V. 35** - Directed concerns with not leashing or having tags on your dogs.

**John Mayer, V. 40** - Suggested everyone get out to participate and volunteer. Advised the *Inside Leisure Village* newspaper is available at the Recreation Center. Thanked general manager **Bob Scheaffer** and **Lieutenant Rivas** for getting the website up and running. Asked everyone to vote.

**Abe Koteyar, V. 30** - Suggested a format of old versus new rules should have been provided with the revised CC&R packets.

**Evelyn Lacy, V. 44** - Requested please do not feed the squirrels. They are rodents and have fleas.

**Dennis Mesick, V. 16** - Directed concerns regarding the perimeter landscape in his Village.

#### **HOMEOWNER/RESIDENT CORRESPONDENCE-**

**Micheline Lyden, V. 41** - Voiced concerns with the landscape conditions on her back slope.

**Joan Levy, V. 7** - Voiced the permit process for replacing her garage door is not uniformly enforced.

**Jean Hart, V. 31** - Explained many variables contributed to the gouges on the stage floor in the AR.

**Residents, V. 13** - Directed accolades to all responders involved with the structure fire in Village 13.

✓ *Finance Committee:* Robert Malinow

Acceptance of the following resignations:

- ✓ *Buildings & Grounds:* Marj Quick, Hilde Daniels
- ✓ *Emergency Preparedness:* Marilyn Rizzardi
- ✓ *Welcome Committee:* Claudia Roberts

**ACTION ITEMS – CONSENT  
CALENDAR BUSINESS**

On the motion of **Director Lansing** and seconded by **Director Riveles** the Board unanimously approved the following items:

- ✓ *Architectural Committee* Minutes of 4/1/16
- ✓ *Buildings & Grounds* Minutes of 4/7/16
- ✓ *Education & Recreation* Minutes of 4/21/16
- ✓ *Emergency Preparedness* Minutes of 4/19/16
- ✓ *Finance Committee* Minutes of 4/27/16
- ✓ *Residential Landscape* Minutes of 4/26/16
- ✓ *Long Range Planning* Minutes of 2/11/16 & 3/10/16

Approval of the following volunteers:

- ✓ *Architectural Committee:* Evelyn Smith
- ✓ *Buildings & Grounds:* Sandie Arthur
- ✓ *Education & Recreation:* Carol Cummings
- ✓ *Emergency Preparedness:* Lenore Stern, Barbara Hudson, Midge Bradford

**ACTION ITEMS – UNFINISHED  
BUSINESS**

**Director Grant** - Consider the approval of SPI 100.026, Patio Spa Accommodations. If you remember from last month we did not make this a rule. We made it a SPI due to the fact it is only useful to residents with disabilities. Do I have a motion to approve SPI 100.026, Patio Spa Accommodations?

**Bob Scheaffer** - The Board did approve the rule to go out for sixty day review. You need to make a motion to rescind the rule, then make it an SPI. It will be two separate motions.

**Director Grant** - Do I have a motion to rescind the rule that went out for approval?

On the motion of **Director Riveles** and seconded by **Director Kiskaden** the Board unanimously rescinded the spa rules adopted at the May 2, 2016, meeting.

**Director Grant** - Do I have a motion to make the spa accommodations an SPI?

**Bob Scheaffer** - The reason it is an SPI is because spas are not allowed in the Village, except for reasonable accommodations. There is no reason to make a rule for everyone if it only applies to one or two people.

**Director Price** - Were there any comments on the rules when they were out for thirty day review?

**Bob Scheaffer** - The rule did not make it out for review.

On the motion of **Director Riveles** and seconded by **Director Lansing** the Board unanimously approved SPI No. 100.026, Patio Spa Accommodations.

**Director Grant** - Review Schedule of Monetary Penalties & Sanctions. There was a question in our Executive Committee about the fact there is an increasing amount of money for continued infractions of the same rule. The question in discussion is the street sweeping citation because it went from a \$25 fee to a \$45 fee for a prior violation. The members of the Board thought that this was excessive. They thought the violation should stay at \$20 for each occurrence and not go up every time. Do I have a motion to change the Schedule of Monetary Penalties & Sanctions indicating that there will be no increase for obstructing the street sweeper, it will remain a \$20 fee for each violation?

**Director Price** - As I read this, it states no penalties for prior street sweeper offenses apply. I think there should be one exception. If they are a repeat offender they should have a Board hearing or some kind of other penalty.

**Bob Scheaffer** - The only thing that is changing is the fine will not increase with each violation. If you have three priors, the fourth violation will not increase, but a Board hearing will still be enforced.

**Patrick Price** - The sentence right above that states “does not apply to street sweeping violations”.

**Bob Scheaffer** - The only change is the increase in the fee.

**Patrick Price** - I think that should be made more clear.

**Director Grant** - I agree with what you are saying, and we do not want to confuse those two. We will move the statement closer to the incurred penalties.

On the motion of **Director Lansing** and seconded by **Director Kiskaden** the Board unanimously approved the proposed, revised Schedule of Monetary Penalties & Sanctions with the rewording of the exception listed under “Prior Violations of Same Section Within 12 Months” to read “increased fines do not apply to street sweeping violations”. However, a Board hearing upon four violations will remain the same.

**Director Grant** - Renovation of the Recreation Center and discussion of the café and survey. We are still determining the feasibility of this project. We have a good deal of the money that we can spend, but not nearly enough to finish the project. Doing the project in phases is not a feasible idea. It would cost the Village more money to do it in phases so that is off the table. **Mr. Scheaffer** do you have any comments?

**Bob Scheaffer** - That is exactly correct. The Board has to make the decision to go forward or not. Recommendation from the Architect was to do the drawings so they could put it out to bid to find out exactly how much it would cost, because right now it is only estimates.

**Director Grant** - We are also engaging in a discussion about the café which is part of the expansion. It has been suggested that we send out a survey about the creation of a

café in that area. The survey would possibly include how many times a week, what times of the day you would go, what are you willing to pay for a coffee or a sandwich? Would you prefer a coffee and sandwich in the café, or from a vending machine or a food truck? Do I have a motion to create a survey to distribute electronically?

**Director Riveles** - I would like to make the motion that the Board have a survey developed that will get a better feel for the sustainability of a café. The actual survey questions to be formed and distributed with a method to be determined. **Rita Linsey** has done some preliminary work on creating one survey and finding methods of distributing the survey. Before we move forward with this, we should continue to investigate the best methodology to deliver the survey and what types of questions we would like to ask, and are they only limited to the café portion. I think we need to decide to move forward with doing a survey while we investigate the nature of the exact survey before finalizing it.

**Director Grant** - Any more suggestions on working to create a meaningful survey and how to distribute it.

On the motion of **Director Riveles** and seconded by **Director Price** the Board unanimously approved having a survey conducted that will produce a better feel for the sustainability of a café with the actual wording and method of distribution to be determined at a later date.

**Director Grant** - Consider extending the ballot period for the proposed, governing documents referendum to July 7, 2016. As **Mr. Scheaffer** explained we do not have nearly enough votes yet to have a quorum. We would like to extend the ballot period

for another month. Do I have a motion to extend the ballot period?

**Director Riveles** - While I think the motion does in fact speak for itself, I would like to see the Association make a concerted effort to communicate with all communication methods possible, including *eBlast* and LVTV, to get the word out for these ballots to come in.

**Director Lansing** - I would like to ask **Director Riveles** if he is talking about a concerted effort to vote yes or to vote?

**Director Riveles** - Just to vote.

**Director Kiskaden** - I would like to add to the list for potential ways to disseminate this information. Can we use the phone trees? We have hundred of members that are part of clubs that just need to know we need more people to vote.

**Director Grant** - I think that is a good idea. These elections affect us all. Every time we do not get enough votes, and it has to be extended, it is an enormous responsibility to keep it going and a pain in the neck. My suggestion is any time you pick up the phone to call one of your neighbors, please remind them personally to vote. The more exposure this problem gets the better it will be.

On the motion of **Director Lansing** and seconded by **Director Riveles** the Board unanimously approved the extension of the balloting period for the proposed, restated governing documents to July 7, 2016.

#### **ACTION ITEMS – NEW BUSINESS**

**Director Lansing** - As you heard in the Finance Committee's report we are in pretty good shape, almost five million dollars in

total assets and cash. Our reserves are in good shape. I do not feel for one second that there is a problem with the financial stability in this Association. From where we were nine years ago when I inherited the job, almost as a default because of an illness, it has improved steadily. I think you can all be comfortable in the fact that you are getting good financial management and good oversight. Nothing is going on that you do not know about. Anybody that implies that is doing you a disservice.

On the motion of **Director Lansing** and seconded by **Director Riveles** the Board unanimously approved the financial statements for the period ending April 30, 2016.

**Director Grant** - Collection proceedings on Parcel No. 169-0-060-235.

On the motion of **Director Lansing** and seconded by **Director Riveles** the Board unanimously approved filing a lien on Assessor's Parcel No. 169-0-060-235.

**Director Grant** - Consider recommendation from Emergency Preparedness for a change in procedure for the yearly volunteer forms. We received letters describing that filling out these yellow papers every year for people who continue to volunteer; I think one of the phrases included "it was a waste of time", of paper and patience. There are things that we can do. We can extend it for two years or make it ongoing until you quit or keep it exactly the same. Do I have a motion to change the yearly volunteer form distribution?

**Director Riveles** - Having been a committee chairman for some time, and understanding the process, I think we can make the process more efficient. The motion I would like to make is leaving it to

the committee chair discretion, and post it in the committee handbook. Each committee chair can opt to extend their members' terms up to two years at a time. They can fill out a volunteer form simply stating their name and returning member. They turn that in as a reconfirmation of their willingness to participate.

**Director Grant** - Let me reiterate what I heard. The committee chairman has the option of continuing the way it has always been done by the yearly submission, or has them sign the yellow form stating recommitment for two years.

**Director Riveles** - One or two years depending on the committee chair.

**Director Kiskaden** - I am concerned that this could create confusion if it is not a uniform policy across the board for all the committees. Why give the option to the chair. Can we just say everybody has two years?

**Director Riveles** - Each committee has its own terms. Some committees are a year at a time and other committees two years at a time. The Finance Committee is a two-year term with half expiring one year and the other half expiring the following year. This could all be part of their charter as it is submitted by the committee chair.

**Director Kiskaden** - I understand that. I would still like to see it simplified to a point that if someone volunteers to be on a committee they are on that committee until they decide not to be on that committee. Why go through this process of having to chase down people to resign. If a Villager decides to participate, then they are on the committee until such time they do not want to be on the committee.

**Director Price** - I agree with **Director Kiskaden**. We always vote on resignations under consent items so people are putting in their resignations. They might not do it all the time, but there is no reason why they should have to sign up every year.

**Director Lansing** - It brings to mind on a couple of occasions when it has been clear that committee members had outlived their usefulness. I think you need to include in any change you make in the current policy a statement that the chair at any time can make a decision that a committee member is no longer capable of performing their duties on that committee and can release them.

**Director Riveles** - I respectfully disagree with the **Directors Price** and **Kiskaden**. I think it is important at some point in time, whether it is one year or two years, that a committee member reaffirms their interest in the committee. I don't think it should carry on until they fail to show up indefinitely before submitting their resignation.

**Director Grant** - I always saw this as a recommitment to being on the committee, and that you are making a conscience choice to volunteer for one more year. Also this provided an accurate record for Education & Recreation to know how many people are on the committee. I thought this was the reason we ask then to recommit every year. There is a motion on the table, any more discussion?

**Director Lansing** - Can we have a restatement of the motion?

**Director Riveles** - In the new Committee Handbook, each chair of each committee shall determine whether they wish to have their volunteers affirm their term for one or two years. The form can be as simple as having their name and returning member.

All the detail information does not need to be filled unless the information is different.

On the motion of **Director Riveles** and seconded by **Director Price** the Board rejected the motion to change the yearly practice of each volunteer reapplying for committee membership. Instead, leaving it to the discretion of each committee chair to decide whether or not to extend a member's term for one or two years by simply filling out the form and approving it prior to submitting it to the Board. Three opposed with **Directors Riveles** and **Grant** in favor.

**Director Kiskaden** - I would like to make a motion that when a person signs up to volunteer for a committee, we allow them to remain on the committee allowing them to reaffirm every five years. I don't think we need to go through this process every one or two years. I have been on a number of these committees, and everyone is trying to chase people down to fill out these forms.

On the motion of **Director Kiskaden** and seconded by **Director Price** the Board approved, four to one with **Director Riveles** opposing, the motion to allow volunteers to remain on a committee for five years without having to reapply for membership approval from the Board.

**Director Grant** - Consider establishing a new department to manage committee budgets. This was submitted by **Director Lansing**. I am going to ask him to explain why he thinks this SPI procedure needs to be included in our Standard Procedure Instructions.

**Director Lansing** - For one thing I do not believe we can accurately determine what committees spend and why they are spending it. I think some of their activities disappear into the minutia. I think it would

be good business practice to know if we have a committee, which is an extension of Board policy, what are we actually getting for our money. I also noticed in the distant past where one committee budget disappeared because it was not clearly identified, and it was under one of the operating departments. I have a suspicion that it is possible that an operating department might under certain circumstances look at a committee budget as a cash cow. I think we should do it in a more legitimate clear manner. I don't think budgets for committees that are under the direction of the Board of Directors should be managed by staff. I do not think this is the way it should be done. I move that we put this new SPI instruction in place.

**Director Lansing** moved that the proposed SPI for Committee Financial Control be approved. This motion was not seconded.

**Director Grant** - Consider establishing an Emergency Radio Station as a Leisure Village asset with an accompanying budget. Again this was submitted by **Director Lansing**, and I will ask him to give his justifications.

**Director Lansing** - I sent all the Board members some information this morning. I do not know if any of you checked your emails. There was a lot of information on exactly what amateur radio does in an emergency. I have pressed the idea that the emergency radio station is a corporate asset and should be treated as such. It is not just a machine for a hobby. The information that I provided was to give you years of records on disasters that were essentially only operated by radio operators for the first hours or days of the disaster because nothing worked. Regardless of the fact infrastructure now supports satellite phones. You try sending a list of emergency supplies you need by

talking on the telephone and that channel is gone. The number of mistakes that can be made is horrendous. Amateur radio does this now digitally, does it instantaneously and does it accurately. Sometime we should realize we are sitting close to the San Andreas Fault. It is not a matter of if it is going to happen; it will happen. We are due for a nine plus shaker; all the experts keep telling us it is coming, and it is one hundred years overdue. When the infrastructure fails, that means towers, phone systems and electrical systems. There will be only one communication system left in the world that will be operating, and it is that radio station at the end of the garden. I think it should be treated as such, and it should have an annual budget. It should be kept technically accurate. People do not realize that the electronics communications business is a moving target. There are already several things that the radio station does not have that would be missing if we had a tsunami disaster today. My point is we should have as good of a radio station here in our registered emergency station as Amgen, the university up in Moorpark, and all police stations in the County. All of them have amateur radio stations, and they are constantly being upgraded. I think we should do the same.

**Director Grant** - A motion has been made by **Director Lansing**, do I have a second?

**Director Price** - I will second.

**Director Grant** - Second made by **Director Price**, any discussion?

**Director Price** - I am reading the list of necessary equipment. Some listed is wireless router, television receiver, and cable converter, telephone and telephone lines. In a disaster all of those

communications are going to be out anyway. Is there really a need for it?

**Director Lansing** - If you are going to call it an Emergency Center, you should have everything. They may go down, one by one, there is no reason not to have it. Besides this is not a list of what I want to get, this is a list of what is already in the room.

**Director Riveles** - Assuming we had this capability and assuming we have this disastrous event and this tower survived, and some piece of information came in to that location, how will anyone make use of this information? How will this information be disseminated mouth to mouth or person to person if all systems are down?

**Director Lansing** - I do not see a questionable ability to disseminate the information. The essential part of the communication is to have the information. It is not just information coming in; it is also information going out. On top of all the emergency functions that I propose it might take care of, there is a simple fact. If you have a disaster here and you have relatives trying to contact you here, the amateur radio station will be the only way you can do that. If you have a disaster in another county, state or country and their facilities are shot, amateur radio may still be the only way to find out how your family or friends are there. There is no other facility that can do this. The fact that we are treating this like a club is a mistake. If we do not keep it current and up with the industry standards, the sheriff's office under whom it will operate as an emergency station could very well take the position if you do not have the facilities to communicate with the rest of the network, we are going to decertify you. I would hate for that to happen. Eventually we need to put in new things like the new amateur mesh radio system, which

essentially is an Internet based amateur radio which does not rely on any copper wire. It is all radio operated. That is being put in throughout the county. One of the places that will not have a shot at it so far is us. I think that is a mistake.

**Director Grant** - I do not see a proposed amount for the budget you are asking for that would cover all the things which you indicate need to be covered.

**Director Lansing** - Well I do not think discussing the budget is meaningful unless you really want to have the station and have it modern.

**Director Grant** - Well if it is fifty thousand dollars or five thousand dollars, I would like to know what you think.

**Director Lansing** - We have a budget buried somewhere stating it is about one thousand dollars a year as I recall. We put it in last year, and we hardly spent any of it. I think at the rate the industry is changing, somewhere between one thousand and five thousand dollars a year should be set aside. We only spend it when we find something we need to buy. We have a full amateur radio band system set up already. We already have all the bands covered, it is only the techniques and modes that are changing and that need to be kept up.

**Director Kiskaden** - I have a concern with what is being proposed here, and it has to do with the process. We have a Radio Club. I would like to see the clubs recommendation as it relates to how this would be used, who would be involved, and how does it integrate with other services? Does Leisure Village really want to be a source when the government is already providing this? Until I can see how it will be handled, who would be doing it, the clubs support of it and the



price for it, I do not see how we can support it.

**Director Riveles** - If we were in fact to approve this, since the budget is already done, obviously we are not going to budget anything for this unless it is a special allocation, which we can do even if it was not approved. We are speaking here as the governing body of the Association, and the only comments I have received on this over the last few months are from two individuals. I have yet to see any other comments from any other individual other than **Director Lansing** that it is something the Village should pursue. I do not see how I can support it.

**Director Price** - I have heard a couple of reasons why we should support the radio station, but I do not have enough information on it. I do not understand it well enough to support it at this time.

On the motion of **Director Lansing** and seconded by **Director Price** the Board rejected the proposed SPI to support the Emergency Radio Station. Four opposed with **Director Lansing** in favor.

**Director Riveles** - Can we go back to the previous agenda item for one second? On this SPI regarding financial controls, I would like to see this submitted to the Finance Committee for investigation and recommendations from staff before any action be taken. I move that we submit it to the Finance Committee and staff for recommendations and then reconsider it.

**Director Price** - Do the committee's actually have budgets or is this for the budgets of the clubs?

**Director Riveles** - We are only talking about committees.

**Bob Scheaffer** - Committees do not have budgets. Security has a budget for EPO. Items are budgeted for them (for instance first aid supplies).

**Director Price** - Is that the same thing for other committees like Education & Recreation?

**Bob Scheaffer** - No, they do not spend money.

On the motion of **Director Riveles** and seconded by **Director Price** the Board unanimously approved sending the proposed SPI for Committee Financial Control to the Finance Committee and staff to consider and forward a recommendation to the Board.

**Director Grant** - We are now going back to the contracts.

**Director Kiskaden** - Can we have the General Manager briefly summarize what the contractors are bidding on?

**Bob Scheaffer** - We are still in the maintenance phase of the Street Contract. We are not taking anything out, we are just resurfacing. We are on a five-year street plan that is updated every year. **Mr. Zemla** from OMNIS engineering comes in every year to review it and make his recommendations. The only thing we do annually is restripe everything. We are actually going to tape instead of paint, because it will last a lot longer. As for the Concrete Contract it is sidewalks, curbs, and driveways on an as needed basis.

**Director Riveles** - Will these be done at the same time or at different times?

**Bob Scheaffer** - All I know is the start date for the Street Contract is June 27, 2016. They will not interfere with each other.

**Director Riveles** - Are there any advantages for paying a little more for using the same contractor on both jobs?

**Bob Scheaffer** - We have a tight set of specifications. There is no reason in the world why we wouldn't take the lowest bid.

**Robert Riveles** - Understood.

**Bob Scheaffer** - The staff recommendation for the Street Contract is Toro Enterprises for \$274,751.75.

On the motion of **Director Price** and seconded by **Director Kiskaden** the Board unanimously approved awarding the Street Rehabilitation Contract to TORO Engineering for \$274, 721.75.

**Bob Scheaffer** - GPM was the lowest bid at \$172,840.00. Recommendation is because they were the lowest bid.

**Director Price** - Have we worked with GPM before?

**Bob Scheaffer** - Yes.

On the motion of **Director Riveles** and seconded by **Director Lansing** the Board unanimously approved awarding the Concrete Contract to GPM for \$172,840.00.

**Director Grant** - Approval of the Executive Committee meeting minutes of 5/9/16 and the decisions made therein. The Executive Committee handles the hearings for people that have received citations. Decisions were made by the members of the Executive Committee, and there are usually two members of the Board per Executive Committee meeting. This is before the Board to ratify. May I have a motion to ratify the Executive Committee meeting minutes of 5/9/16?

**Director Lansing** - I would like to say reading the minutes of the meeting is probably as good a set of notes on one of those sessions that I have seen. They had a big day, they did a great job and it is well documented. I would like to commend both of those directors for having done a great job.

**Director Price** - The one we have to thank for keeping those notes is **Carol Henderson**.

On the motion of **Director Kiskaden** and seconded by **Director Riveles** the Board approved the ratification of the Executive Committee minutes dated May 9, 2016.

**Director Grant** - Appoint a 2016-2017 Nominating Committee Chair to serve from the adjournment at the 2016 Annual Meeting through the 2017 Annual Meeting. We need a volunteer.

**Director Riveles** - I will volunteer.

**Director Grant** - Thank you. **Mr. Riveles** has now been appointed to the Nominating Committee for the next year. Do I have a motion to accept **Mr. Riveles**?

It was the consensus of the Board to appoint **Director Riveles** chairman of the Nominating Committee to serve from the adjournment of the 2016 Annual Meeting until the adjournment of the 2017 Annual Meeting.

**Director Grant** - Discussion of Realtor Ads on the website. For those of you that have taken a look at the website and how wonderful it has turned out, a suggestion has been made that we permit realtors to put their ads on a page that will be singularly for realtors. It may be a business card size, but not increasing or decreasing in sizes and we

would charge them. It was suggested when people outside the Village are looking for a home here, they do not know who to call or where to go. There is a lot of information about living here and how wonderful it is. If you are curious about living in Camarillo and you are not familiar with the area, it is hard for you to track down a realtor to help you. Do I have a motion to include realtor ads on the website?

**Director Riveles** - I would like to make a motion. I would like to make a motion that based on rates determined by the General Manager and staff, realtors ads be allowed on the website with the proceeds being set aside to be used to build and maintain that website for any needs until it is determined to be fully funded. Then the funds will be carried over to the general fund.

**Director Kiskaden** - I do not support this move. Realtors are the first group of people we would be discussing, and then we would be discussing contractors and others that would want to use the website to advertise. I do not agree the website should be used for any commercial reasons.

**Director Price** - I agree with **Director Kiskaden**. Would this open it up to every realtor in Ventura County? Soon you would have ads that would be small and hard to read. It is a commercial enterprise, and I do not think it should be on our website.

**Director Riveles** - First, I think you can limit the number arbitrarily and limit the size to whatever is appropriate. Maybe add a link that does not hit everyone when using the website, you would click the link to see the ads. It would not be staring at you in the face when you go to the website, it could be tucked away in a corner. If the realtors would like to support it, I do not see the harm to us.

On the motion of **Director Riveles** and seconded by **Director Price** the Board rejected the proposal that the General Manager and staff determine what advertising be allowed on the website with proceeds being used to support the website and excess funds being kept in the general fund. Four opposed with **Director Riveles** in favor.

**Director Grant** - We have already postponed the June 7, 2016, meeting until July because we do not have enough ballots. The Annual Meeting is on June 23, 2016, right here in the AR at 10am. You can make your vote in person by registering and receiving a ballot beginning at 10am on that day until the polls close. The Working Board Meeting is on June 23, 2016, immediately following the adjournment of the Annual Meeting. You will see us next in this format on July 5, 2016, at 10am in the AR. Thank you for sticking with us, and I appreciate you all coming.

### EXECUTIVE SESSION

Discussion in Executive Session:

- a) An appeal of one Executive Committee decision and fine.
- b) The review of the Executive Committee Charter.
- c) Discussion of a legal counsel letter.
- d) Update on a dog incident.
- e) Consider a collection payment plan.



### SAFETY & SECURITY JUNE 2016

*By Manny Segovia*

Safety Tips for Senior Travelers

### **Get Insurance**

While travel insurance is important for people of any age, it truly is essential for older travelers who are more at risk of falling and hurting themselves, getting sick, or needing extra medication if their travel is interrupted or delayed. Nothing is worse than to be in a foreign land and find yourself in a situation where you have fallen or run out of medication and not knowing what to do or if you'll be covered. Insurance usually costs an extra \$100 - \$200, not a lot to guarantee that you'll be covered if something goes wrong.

### **Don't Advertise Your Absence**

Though travelers assume hotels are safe places, the truth is that people with bad intentions can come and go quite easily in most hotels. But a few tactics can help older travelers, who are often seen as better targets, protect their belongings. One tip is, don't put the "clean my room" sign on your hotel door.

Those signs are an open invitation to let people know that the room is empty. Thieves know that travelers usually leave their passports, extra money and jewelry in their rooms, and they know how to jimmy open locks. You don't want to advertise that you're not there. Instead, call the front desk on the way out and let them know you'll be leaving and that they can send someone up to clean the room

### **Watch What You Eat**

Like it or not, older folks tend to have more sensitive tummies and are frequently on restricted diets. It's understandable to want to forget those facts while away from home, but doing so could have undesirable side effects. Forget the days you could eat a plateful of heavy bratwurst in Germany or

spicy tacos in Tijuana. Unless you want to spend more time in your hotel room than out and about, you'll probably want to keep the heavy, spicy or cheesy items to a minimum. Also, some medications don't interact well with certain foods. For instance, you don't want to eat bananas if you're on an ACE inhibitor. If you are taking any medication, call your doctor before you leave for a trip to find out if certain foods popular in your destination are off limits.

### **Mind Your Meds**

Speaking of medicine, senior travelers need to take as much care with their medications as they do their money and passports. Don't pack them in checked luggage, and don't leave them lying in the open in your hotel room. And always make sure you've got enough medicine to last you an extra day or two, just in case your flight home is delayed.

Keeping a paper with the names of any essential medicines you take and their dosages so you can try to replace them if needed. If you take a brand-name medication, write down the generic name too. Try to find out the name of the medication in the language of the destination you're traveling to.

### **Keep the Bling to a Minimum**

Seniors are more likely to carry cash around and more likely to have expensive jewelry and watches than younger travelers. Unless you're going to Richard Branson's Necker Island, you might want to consider leaving the bling at home. And remember, a small compact camera or even a smart phone will take pretty good photos.

**Keep Others in the Loop**

If you're going to be traveling solo, keep others apprised of your daily itinerary, including your innkeeper or hotel concierge. Tell them where you're going and when you expect to be back, then stick to your schedule. Keep a cell phone on you at all times.

**Leisure Village West Gate (4th of July)**

Just a reminder, the West Gate will remain open until 10pm on the Fourth of July. It will remain open until 10pm to accommodate any residents driving or walking to observe the fireworks displayed by Camarillo High School. There will be a lot of foot and vehicle traffic, so please be extra cautious of pedestrians and motor vehicles.

**Notices of Violation for May 2016**

	<b>Resident</b>	<b>Guest</b>	<b>Contractor</b>
Speeding	1	1	1
Stop Sign	0	0	0
Other	<u>0</u>	<u>0</u>	<u>0</u>
Subtotal			
Moving Vio.	<u>1</u>	<u>1</u>	<u>1=3</u>
Parking	20	0	0
Rules & Regs	<u>3</u>	<u>0</u>	<u>0</u>
Sub-Total			
Non-Moving	<u>23</u>	<u>0</u>	<u>0=23</u>
Total This Month.....	26		
Total for Year.....	128		

**FROM THE CONDO CORNER**

From time to time you may hear that the Board of the association operates in a fiduciary capacity for the homeowners, or

you may read about the Board's fiduciary responsibility in the governing documents. Just exactly what does this mean?

Fiduciary duty simply means the Board has an ethical and legal obligation to make decisions in the best interests of the entire association. That is a small explanation for a very big responsibility.

Fiduciary duty includes a duty of loyalty to the association, which means that Board members should never use their position to take advantage of the association. They should never make decisions for the association that benefits themselves at the expense of the association and its members.

Fiduciary duty also includes the duty to exercise ordinary care. This means Board members must perform their duties in good faith and in a manner they believe to be in the best interest of the association, with such care as an ordinary prudent person in a similar position under similar circumstances would use.

In short, Boards must act in the best interests of the association and act reasonably.

Board members fulfill their fiduciary duty by:

- Developing and using a formal budgeting process
- Establishing and adhering to budgetary guidelines
- Making sure the budgeting process reflects the wishes of the association members
- Promoting understanding and acceptance of reserve accounts among the members
- Collecting sufficient fees to adequately operate the association

- Soliciting bids and negotiating appropriate contracts
- Authorizing expenditures



**EMERGENCY PHONE LOCATIONS**

1. Clubhouse hallway across from the Woodcreek Room.
2. On the building wall across from the Bocce Courts.
3. Pool Deck by the Men’s Locker Room.
4. Rec Center west entrance on wall by Lapidary Room.
5. New Fitness Center, inside.
6. Woodshop, inside.
7. Woodshop Annex (old fitness center), inside.
8. Rec Center hallway by Sewing Room.

**ADVISORY COMMITTEES**

**Architectural**

*Jim Thurmond*

**Buildings & Grounds**

*Susan Rockwell*

**Education & Recreation**

*Ernie Ohmstedt*

**Emergency Preparedness**

*Ron Franz*

*Sharon Pfeiffer*

**Finance**

*George Jones*

**Insurance**

*Jay Balter*

**LTV**

*John Mayer*

**Residential Landscape**

*Jerry Sortomme*

**Welcome**



**SPEED LIMITS IN THE VILLAGE**



**15 ALL VILLAGES**



**25 LV Drive and Mountain View Drive**

**Respect your neighbors, your community, and obey all traffic signs within the Village. At all times there are walkers, joggers, bike riders and pets along our roadways. Thank You!**



**MOVE-INS AND MOVE ABOUTS MAY 2016 (See insert)**

**TELEPHONE BOOK CORRECTIONS - None**

**SPRAY/SEED DATES – 2016**

June	21, 22, 23	Tues-Thurs
August	15, 16, 17, 18	Mon-Thurs
September	19, 20, 21, 22	Mon-Thurs
October	17, 18, 19, 20	Mon-Thurs
November	15, 16, 17	Tues-Thurs

**Heating & Air Conditioning**

*Special..... \$75*

**Up to 2lbs of Freon (additional charge for more than 2lbs of Freon), replace filter, check condensate drains, check all**

electrical including strip heaters (where applicable), check condition of indoor/outdoor coils, test system in heating mode and cooling mode.

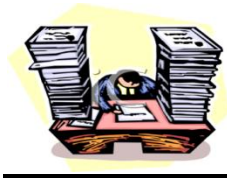
*\*Please note that the system must be in an operational condition for this "Service Special" rate.*



**July Hose Bib Special**

Front/Rear Hose Bibs...\$45.00 includes parts & labor

**GENERAL MANAGER**  
**ROBERT L. SCHEAFFER**



Admin Office [office@leisurevillage.org](mailto:office@leisurevillage.org)  
Rec Center Office [rec@leisurevillage.org](mailto:rec@leisurevillage.org)

**Receptionist**

Michelle Solorzano 484-2861

**Admin Asst.**

Gabby Lopez 484-2861

**Safety & Security**

Debra McAdams 484-2861

**Recreation Center**

Danel Stites 482-8961

**OFFICE HOURS**

Administration and Recreation Center

8:15 a.m. – 11:45 a.m. and 1:00 p.m. – 4:45 p.m. Purchases made at the Association Offices must be paid for by check – neither cash nor credit cards will be accepted.

**GATE HOURS**

Main Gate - 24 Hours  
East & West Gates - M-F 6am-7pm  
Weekends 7am– 7pm

**NON-LIFE THREATENING,  
EMERGENCY, AFTER-HOUR CALLS  
SHOULD BE MADE TO THE MAIN  
GATE (482-0716)**



**PUBLIC SERVICE NOTICES** – None

**EPC VILLAGE COORDINATORS**

- V-1 Jane Needle.....
- V-3 Dottie Blum.....
- V-4 Barbara Kosche.....
- V-5 OPEN
- V-6a Sara Adelsberg.....
- V-6b Sara Adelsberg
- V-7a Sharon Hames.....
- V-7b Lenore Stern.....
- V-7c Cliff Kearsley.....
- V-8 Harriet Lit.....
- V-9 Cliff Kearsley.....
- V-11 Bettie Hallett.....
- V-13 Paul Wason.....
- V-13 Paul Hasset.....
- V-14 John &.....  
Sunshine Peterson
- V-15 Brenda Cheatham...
- V-15 Midge Bradford.....
- V-16a OPEN
- V-16b OPEN
- V-17a Gene Leiter.....

- V-17b Barbara Hudson....
- V-18 Joyce Baker.....
- V-19 Cindy Heberling...
- V-20a Beth Summers.....
- V-20a Ruth Hamilton.....
- V-20b Millie Seidman.....
- V-20b Inga Marin.....
- V-22 Sharon Pfeiffer....
- V-23 OPEN
- V-24 Margaret Falconer...
- V-25w OPEN
- V-25e OPEN
- V-26 OPEN
- V-28 Duane Waln.....
- V-29 Robert Pegg.....
- V-30 Jo Toboco.....
- V-30 Chuck Russell.....
- V-31 David McClain.....
- V-32 Chuck Donnel.....
- V-33 Reisa Ross.....
- V-34 Chuck Russell....
- V-35 OPEN
- V-37 OPEN
- V-38 Ron Franz.....
- V-39 Fred Sass.....
- V-40 Kay Carpenter-Doner
- V-41 Donna Proto.....
- V-42n OPEN
- V-42e Darryl Sobelman....
- V-42w Helen Hartman....
- V-44e Peggy Rebsch.....
- V-44w OPEN

**COMMITTEE MESSAGES**

**Architectural:** If you are interested in any aspect of construction, with or without experience, and would like to help guide the Village look – call Jim Thurmond.

The LV Architectural Committee meets at 8:30 a.m. on the first and third Fridays of each month to process Villager's permit applications for changes to the exterior of

their homes. Fourteen volunteers are available as consultants to help you with the following: (1) Choose a contractor who is licensed and insured to do your work; (2) determine the change is within the scope of architectural standards as determined by the LVA Architectural Guidelines; and (3) provide a paperwork trail for all changes in the event you sell your home to buyers requesting assurance the changes were approved.

Consultants are willing to assist you in completing your application. Please come to the Rec Center Garden Room between 8:30 - 9:30 on the first or third Friday of each month with your plan and a permit application filled out with your signature.

By using a contractor that has provided all the required insurance, and followed the Architectural guidelines (available on-line at <http://www.leisurevillage.org> on the documents page) you may obtain an approved permit. Do not deposit any money with a contractor until you have an approved Architectural permit. Come see us first.

**Emergency Preparedness Committee (EPC):** Volunteers + EPC + Neighbors = a dynamic group.

The Emergency Preparedness Committee meets at 4pm on the third Tuesday of the month in the Multi-Purpose Room. We are accepting volunteers to assist the Village coordinators in welcoming new residents, and explaining the purpose of the EPC and the OK sign. Please feel welcome to attend a meeting a get to know us.

**Residential Landscape:** We welcome volunteers – call **Jerry Sortomme** at.





Sign up for eNews at:  
[leisurevillage.org/events](http://leisurevillage.org/events)

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### **REMINDERS**

**Requests to Remove Debris** – The Association Office continues to receive requests from residents to remove leaves and other debris from front porches, patio areas and garage entrances.

Staff will only pick up leaves from beds when they are working in the Village during the normal pruning schedule, which is approximately every three months. We cannot engage in individual landscaping. We do the best we can with the resources available to us so that all can benefit equally.

It is the homeowner/resident's responsibility to take care of the porch, patio and garage areas on a daily basis.

**Assessment Due Date** – Assessments are due on the first of each month. They are past due at 5:00pm on the 15<sup>th</sup>. When the 15<sup>th</sup> falls on a Saturday, Sunday or a holiday, the deadline is extended to the next business day at 5:00pm.

Please make sure your Village address is on your check. If it is not printed on the check please write it in. This is the only way we can ensure your assessment is credited to your account.

You may drop your check in the assessment box located in the Rec Center lobby from the first of the month through the 15<sup>th</sup> of the month. If the box has been removed please bring your assessment check to the Association Office.

**Changes in Family Status** - If changes should occur in one's family status such as a death, or a family member, marital status or a home phone number change, etc., the Association Office must be notified by completing a new Association Information Form (AIF).

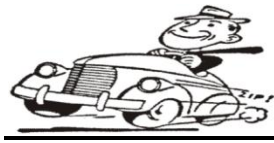
The AIF allows the staff to update your records in the computer. No changes will be accepted or adjustments made to assessments until a current AIF is on file in the office. AIF forms may be picked up from and returned to the Association Office.

If you have not updated your AIF recently, please stop by the office and fill one out. This is the only way we keep our records up-to-date.

**Tree Branches** - Remember to put your branches with your trash. Harrison Rubbish will pick up to five bags of trash along with your can every Friday. If you do this we will really appreciate it because it will cut down on a lot of LV man hours – thank you.



**CHECK OUT THE NEW LEISURE  
VILLAGE WEBSITE**



**AARP SMART DRIVER CLASS**

If you want to improve your defensive driving habits and learn how to adjust to age-related changes in your vision, hearing and reaction time then this class is for you. This class is for Leisure Village residents only.

The class schedule for the first half of 2016 and 2017 is as follows:

- Jul 20 & 22, 1pm, MPR, 2-Day Initial Class*
- Sep 8, 12:30pm, MPR, 1-Day Refresher Class*
- Oct 19 & 21, 1pm, MPR, 2-Day Initial Class*
- Dec 8, 12:30pm, MPR, 1-Day Refresher Class*
- Jan 18 & 20, 1pm, MPR, 2-Day Initial Class*
- Mar 9, 12:30pm, MPR, 1-Day Refresher Class*
- Apr 19 & 21, 1pm, MPR, 2-Day Initial Class*
- Jun 8, 12:30pm, MPR, 1-Day Refresher Class*

Please contact **Paul Herman** to register for this class. The cost is \$15 for AARP members and \$20 for non-members. Please

make your check out to AARP and write your AARP number on the memo line of the check. Pre-registration is necessary for enough workbooks and certificates to be available for those completing this class.

**SENIOR DRIVER OMBUDSMAN  
PROGRAM**

*Thursday, August 11, at 1:00pm in the MPR*

The DMV has established the Senior Driver Ombudsman Program for the expressed purpose of helping all drivers maintain their driving independence for as long as they can do so safely.

- To achieve this goal we will:
- Address specific concerns of senior drivers and provide DMV resources (including education & training)
- Assist as a liaison to ensure senior drivers are treated fairly and consistently when faced with changes in physical, visual, and/or mental abilities
- Provide information and support to seniors and their loved ones when safety becomes a concern
- Provide outreach seminars for audiences of all sizes